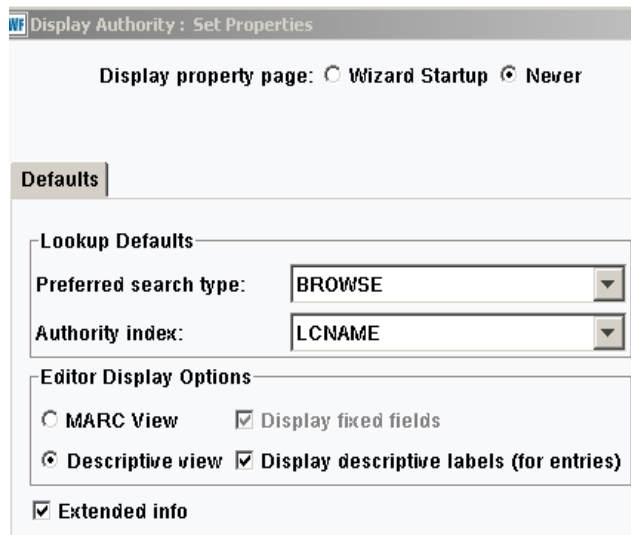


Viewing Authority Records using the Display Authority wizard (WYLD Technote 10)

Catalogers can view authority records for names, subjects, or floating subdivisions by using the Display Authority wizard normally found in the group of Title Maintenance wizards in the Java Cataloging Toolbar.

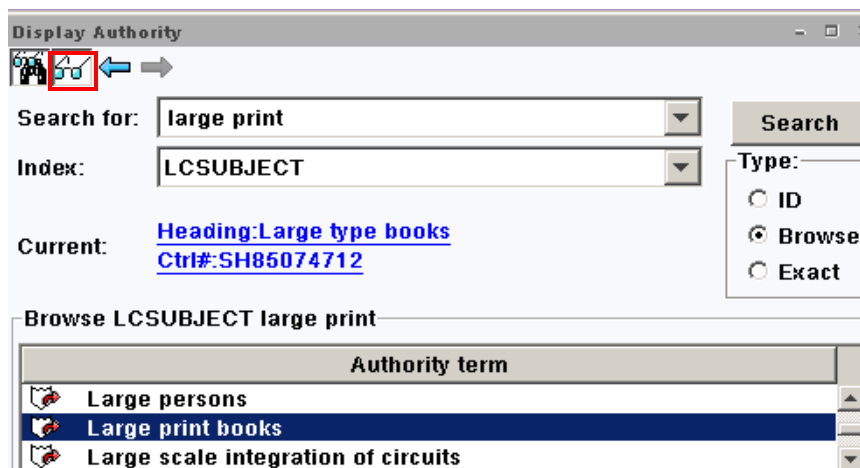
Only the WYLD Office has access to create or edit authority records so the Display Authority wizard is the only authority wizard available to other WYLD libraries.

As shown here, there are limited property settings on the Display Authority wizard.



A browse search is the best option. Select the authority index you wish to search, LCNAME for personal and corporate names, LCSUBJECT for all types of subject headings, FLOATSUB for floating subdivisions.

Your search will retrieve either a hitlist of headings or a single authority record. If you retrieve a single record and it is not the one you want, use the eyeglass helper to toggle to a hitlist display.



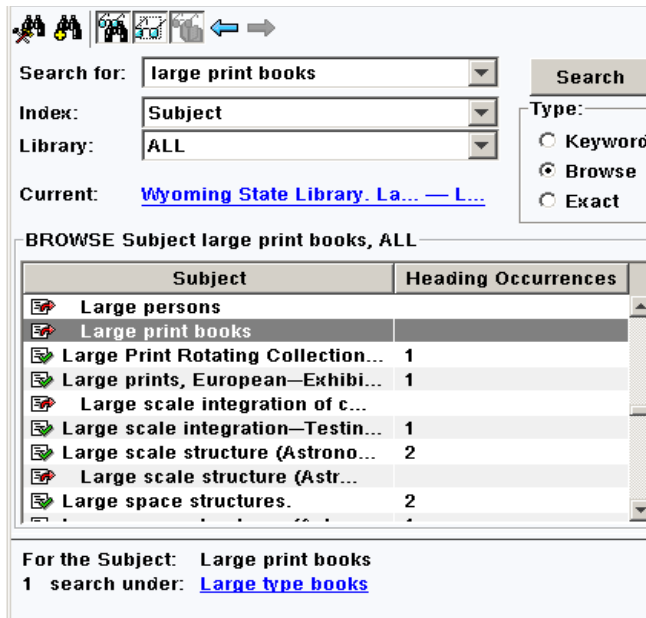
To see just a single authority record, use the eyeglass helper to toggle from the hitlist of authority records to the single record that you have highlighted. Shown below is the single authority record for the entry above.

Cross-Reference	Control	Description	Extended info
Status	c	Rec_T... z	Enc_Lvl n
Dir/Ind	i	Roman	AuthTy... a
Sys/Thes	a	Ser_Ty... n	Ser_N... n
Subj_U...	a	Ser_Use b	Subdiv n
Ref_Eval	a	Upd_P... a	UniqN... n
Entrd	011003		Levl_Est a
Rules	n		
Name_...	b		
Govt_A...			
Control number	001	sh 85074712	
Control number ID	003	DLC	
Date	005	20011115154849.0	
LC Control number	010	sh 85074712	
Cataloging source	040	DLC cDLC dDLC	
Subject term	150	Large type books	
See from	450	Large print books	
See from	450	wnne aSight-saving books	
See also from	550	wg aBooks	
See also from	550	wg aPeople with visual disabilities xBooks and reading	
Public note	680	iHere are entered books set in a type size larger than normal for the benefit of persons with impaired vision, as well as works about such books.	
Old leading term	961	Large type books	

Understanding the Authority Record

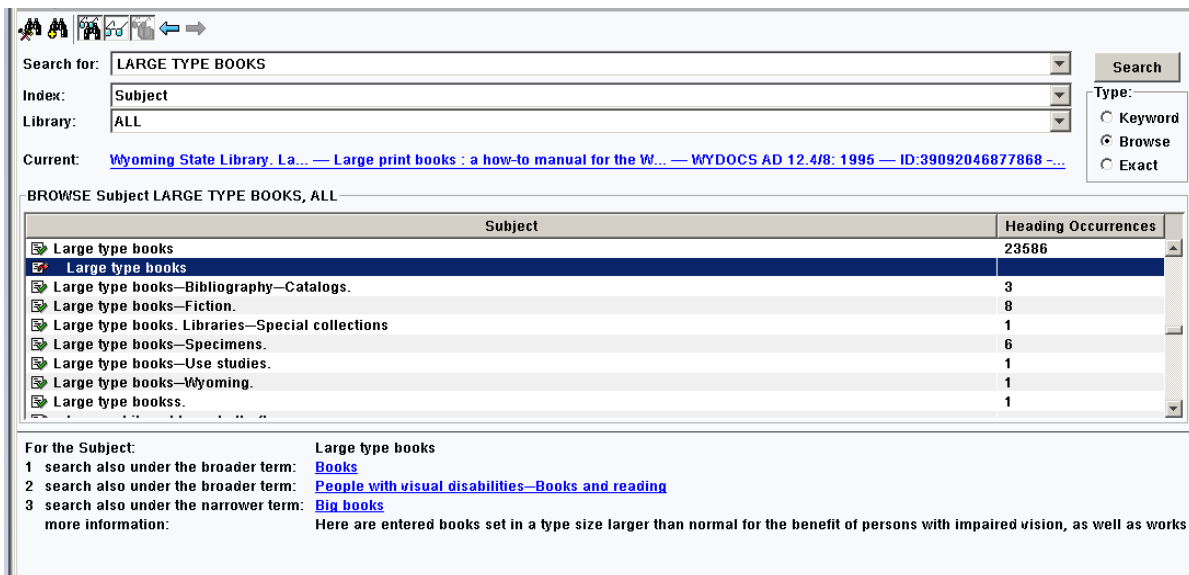
Refer to the screen above. The **150 tag** in this authority record is the authorized term for the topical LC subject heading *Large type books*. The **450 tags** display invalid terms for this heading and generate 'See from' cross references. These are the headings that should not be used. The **550 tags** also display cross references but these are the 'See also' references. These terms can be broader than the heading in the 150 tag... for instance *Large type books* are a form of *Books*, therefore the term *Books* appears in a 550 tag as a broader heading for the term *Large type books*. The 680 tag contains information that is displayed to the public and to library staff when conducting a BROWSE SUBJECT search on one of the invalid terms.

In Workflows, when searching for bibliographic records, a browse search on the subject *Large print books* displays the window shown here:



The term *Large print books* is the invalid form of heading shown in a 450 tag of the authority record. In the Workflows search above, that invalid term displays with a red check mark to the left of it. Valid headings display with a green check mark next to them.

Clicking on the valid search term *Large type books*, shown at the bottom of the window, results in the display shown below:



Notice that the information displayed here, in the lower portion of the window, is the same information displayed in the authority record. Also notice that the system has changed the 'Search for:' option at the top of the window, to the valid heading.

In WYLCAT, if you know the valid subject heading, a keyword search on that heading retrieves a title hitlist. Clicking on Xref in the menu bar shown below, will result in the display of the cross references from the authority record.

WYLCAT at ... All WYLD Libraries

Home Find It Fast! Kids Spanish New Materials

Go Back Help New Search Next **Xref** Print or email my list Advanced Search exit

Search Results

"LARGE TYPE BOOKS" search found 23250 titles.

Pages << 1 2 3 4 ...100 ...200 ...300 ...400 ...500 ...600 ...700 ...800 ...900 ...1000 ...1100 ...1163 >>

Keep All on this Page

#1 LGR PRT FICTION CUSSLER **2010**
The silent sea [text (large print)] : a novel of the Oregon files
Cussler, Clive.
6 items available at Carbon Co. Library System, Converse Co. Library, Sheridan VA Medical Center, Sublette Co. Library, Sweetwater Co. - Bairoil Branch, and Sweetwater Co. - Rock Springs Library
Full Details
(+) My List
Fiction Guide

#2 LP GEO **2010**
This body of death [text (large print)] : a novel 1st Harperluxe ed.
George, Elizabeth, 1949-
1st Harperluxe ed.
2 items available at Fremont Co. - Riverton Branch and Sweetwater Co. - Bairoil Branch
Full Details
(+) My List
Summary Fiction Guide

WYLCAT at ... All WYLD Libraries

Home Find It Fast! Kids Spanish New Materials

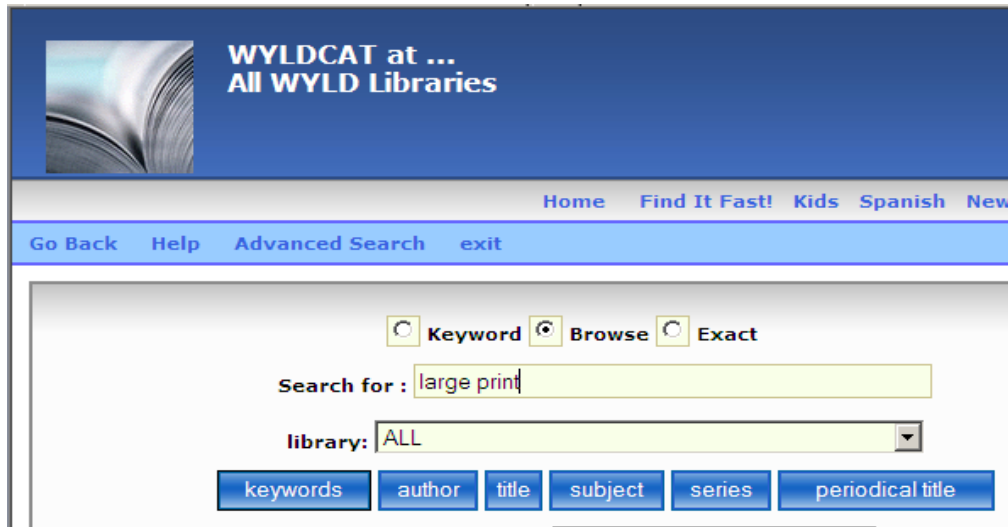
Go Back Help New Search Advanced Search exit

Catalog Lookup by Cross Reference

Search topics related to the subject **Large type books**

Books
Big books
more information:
Here are entered books set in a type size larger than normal for the benefit of persons with impaired vision, as well as works about such books.

In WYDCAT, if the user doesn't know the valid subject heading, a BROWSE search on the subject *Large print books* will display this window:




The screenshot shows the WYDCAT search interface. At the top, there is a blue header with the text "WYDCAT at ... All WYLD Libraries" and a small image of a book. Below the header is a navigation bar with links: "Home", "Find It Fast!", "Kids", "Spanish", and "New". A secondary navigation bar contains "Go Back", "Help", "Advanced Search", and "exit". The main search area features three radio buttons: "Keyword", "Browse" (which is selected), and "Exact". Below these is a search input field containing the text "large print". Underneath the search field is a dropdown menu labeled "library:" with "ALL" selected. At the bottom of the search area are several blue buttons: "keywords", "author", "title", "subject", "series", and "periodical title".

The above search results in the display shown below:



The screenshot shows the search results page for "large print". The header is the same as in the previous image. Below the header is a navigation bar with links: "Go Back", "Help", "New Search", "Previous", and "Next". The main content area is titled "Catalog Browse by Subject: 'large print'". It lists several related headings: "see related headings for: Large persons", "Large print books.", "see related headings for: Large print books" (this line is highlighted with a red box), and "Large Print Rotating Collections Program--Handbooks,".

Click on the heading illustrated here and the following window will display:



**WYDCAT at ...
All WYLD Libraries**

Home Find

Go Back Help New Search Advanced Search exit

Catalog Lookup by Cross Reference

Search topics related to the subject **Large print books**
Large type books

Clicking on the valid heading, *Large type books*, shown above will return you to the hitlist for titles with this valid heading as illustrated below:



WYDCAT at ...
All WYLD Libraries

Login | C

Home Find It Fast! Kids Spanish New Materials

Go Back Help New Search Next **Xref** Print or email my list Advanced Search exit

Search Results

"LARGE TYPE BOOKS" search found 23250 titles.

Pages << 1 2 3 4 ...100 ...200 ...300 ...400 ...500 ...600 ...700 ...800 ...900 ...1000 ...1100 ...1163 >>

Keep All on this Page

#1 **LGR PRT FICTION CUSSLER** **2010**
The silent sea [text (large print)] : a novel of the Oregon files
Cussler, Clive.
 6 items available at Carbon Co. Library System, Converse Co. Library, Sheridan VA Medical Center, Sublette Co. Library, Sweetwater Co. - Bairoil Branch, and Sweetwater Co. - Rock Springs Library

Full Details

(+) My List

► Fiction Guide

#2 **LP GEO** **2010**
This body of death [text (large print)] : a novel 1st Harperluxe ed.
George, Elizabeth, 1949-
 1st Harperluxe ed.
 2 items available at Fremont Co. - Riverton Branch and Sweetwater Co. - Bairoil Branch

Full Details


(+) My List

► Summary ► Fiction Guide



Clicking on Xref in the menu bar shown above, will result in the display of the cross references from the authority record as depicted below.

Logi



**WYLD CAT at ...
All WYLD Libraries**

[Home](#) [Find It Fast!](#) [Kids](#) [Spanish](#) [New Materials](#)

[Go Back](#) [Help](#) [New Search](#) [Advanced Search](#) [exit](#)

Catalog Lookup by Cross Reference

Search topics related to the subject **Large type books**

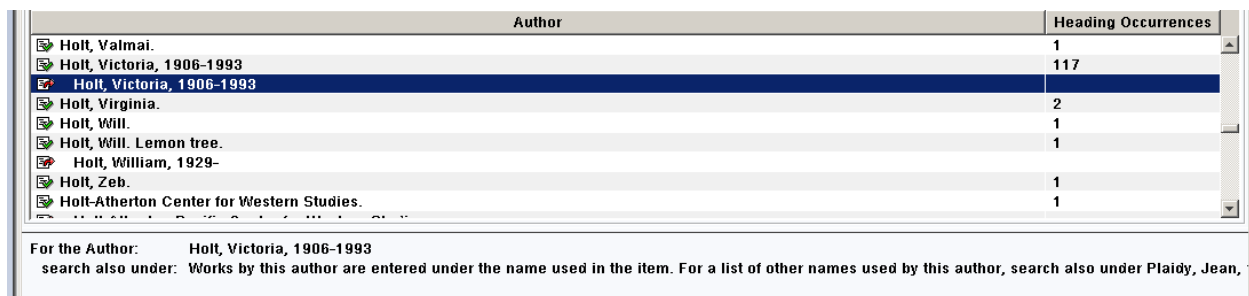
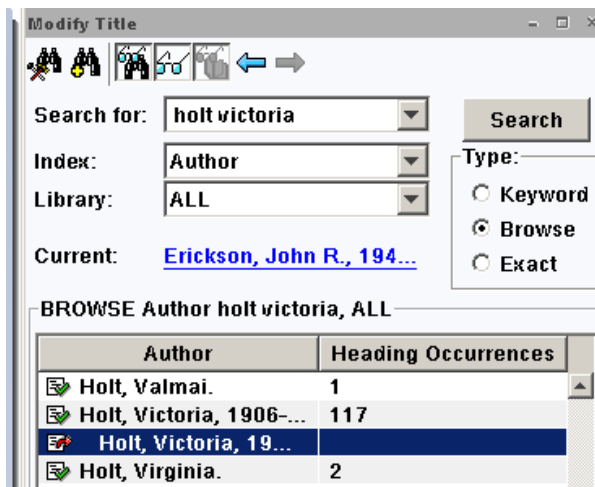
[Books](#)
[Big books](#)
more information:
Here are entered books set in a type size larger than normal for the benefit of persons with impaired vision, as well as works about such books.

LCNAME authority records work much the same way but have different tags within the authority record. The authority record for a personal name is displayed here:

Authority term						
Control	Description	Extended info				
Status	c	Rec_Type	z	Enc_Lvl	n	Entrd 790731
Dir/Ind	n	Roman	l	AuthType	a	Rules c
Sys/Thes	a	Ser_Type	n	Ser_Num	n	Name_Use a
Subj_Use	a	Ser_Use	b	Subdiv	n	Govt_Agn l
Ref_Eval	a	Upd_Proc	a	UniqName	a	Levl_Est a
Mod_Rec		Source				
▼	Personal name	100	1	Plaidy, Jean, d1906-1993		
▼	See from	400	1	Pleidi, Dzhin, d1906-1993		
▼	See also from	500	1	wnnnc aHibbert, Eleanor, d1906-1993		
▼	See also from	500	1	wnnnc aFord, Elbur, d1906-1993		
▼	See also from	500	1	wnnnc aKellow, Kathleen, d1906-1993		
▼	See also from	500	1	wnnnc aTate, Ellalice, d1906-1993		
▼	See also from	500	1	wnnnc aHolt, Victoria, d1906-1993		
▼	See also from	500	1	wnnnc aCarr, Philippa, d1906-1993		
▼	Complex see also ref	663		For works of this author entered under other names, search also under bCarr, Philippa, 1906-1993, bFord, Elbur, 1906-1993, bHolt, Victoria, 1906-1993, bKellow, Kathleen, 1906-1993, bTate, Ellalice, 1906-1993		
▼	Source data found	670		Her Beyond the Blue Mountains, 1947.		
▼	Source data found	670		Holt, V. The silk vendetta, 1988, c1987: bCIP t.p. (Victoria Holt)		
▼	Source data found	670		Contemp. auth., c1976, bv. 17-20 (Hibbert, Eleanor Burford, 1906- ; Eleanor Burford; pseuds.: Philippa Carr, Elbur Ford, Victoria Holt, Kathleen Kellow, Jean Plaidy, Ellalice Tate)		
▼	Source data found	670		New York times, Jan. 21, 1993: bp. C21 (Eleanor Hibbert d. Jan. 18, 1993)		

Because this is a personal name, the valid form of name is in a **100 tag**. There is one invalid form of name in the 'see from' cross reference in a **400 tag**. The **500 tags** show several 'see also from' cross references for names under which this person has also written. The **663 tag** is similar to the 680 tag shown in the authority record for *Large type books*. The final tags in the above authority record, the **670 tags**, list the sources from which these forms of the author's name appeared.

The result of a search on one of the names in a 500 tag of the personal name authority record for *Jean Plaidy* is shown below. The Browse author search for the pseudonym *Holt, Victoria* retrieves a display of cross references. This name is shown with a green check mark next to it indicating that it is a valid form of name. There are materials published with this name as the author and, because this name is a 500 tag in the authority record for Jean Plaidy, there is also a separate authority record under the name: *Holt, Victoria*. This name is also shown as a cross reference with a red check mark which is the entry highlighted here. Clicking on that name as a cross reference results in a display of the text found in the 663 tag of the authority record for *Jean Plaidy* shown above.



A search to find the authority record for a series heading is an LCNAMES browse search just as the search for a personal name.

Display Authority

Search for: Search

Index: Type: ID Browse Exact

Current: [Heading:Erickson, John R., 1943- Hank the Cowdog](#)
[Ctrl#:N86740651](#)

The authority record for this series search is shown below:

Authority term							
Cross-Reference	Control	Description	Extended info				
Status	c	Rec_Type	z	Enc_Lvl	n	Entrd	880615
Dir/Ind	n	Roman	l	AuthType	a	Rules	c
Sys/Thes	a	Ser_Type	b	Ser_Num	a	Name_Use	a
Subj_Use	a	Ser_Use	a	Subdiv	n	Govt_Agn	l
Ref_Eval	a	Upd_Proc	a	UniqName	a	Levl_Est	a
Mod_Rec		Source					
LC class number	053	0	PS3555.R428				
Personal name	100	1	Erickson, John R., d1943- tHank the Cowdog				
See from	430	0	Hank the Cowdog				
Series numbering ex.	642	→	4 5DLC				
Series pub. info	643		New York bPuffin Books				
Series pub. info	643		Austin, Tex. bTexas Monthly Press				
Series pub. info	643		Houston, Tex. bMaverick Books dphoto-offset reprint				
Series analysis	644		t 5DLC 5DLC photo-offset reprint				
Series tracing	645		t 5DLC 5DLC photo-offset reprint				
Series classific.	646		s 5DLC 5DLC photo-offset reprint				
Nonpublic note	667		On photo-offset reprints, series appears in conjunction with title proper; per phone call to pub., 09-08-93, "Hank the Cowdog" confirmed as series statement, not to be considered as title proper.				
Source data found	670		Erickson, J.R. Lost in the dark enchanted forest, c1988: bCIP t.p.				
Source data found	670		Erickson, J.R. Murder in the middle pasture, c1988: bt.p. (Hank the Cowdog)				
Source data found	670		Photo-offset reprint Erickson, J.R. Faded love, 1991: bCIP t.p. (Hank the Cowdog)				
Old leading term	961		Erickson, John R., d1943- tHank the Cowdog				

The authority record for a series also has some different tags.

The **100 tag** displays the valid author/title heading. It is the term that displays in the 800 tag of the bibliographic record. The **430 tag** of the authority record displays the invalid cross reference for this heading. This is the term that displays in the 490 tag of the bibliographic record. The **642 tag** displays the established form of numbering for this series. The title that was the 4th one in the series was the title

which established this numbering for the entire series. Notice that it is the number only; no abbreviation of *no.*, no # sign. This means that the 800 tag for titles in this series should be entered as:

800 1 Erickson, John R.,|d1943-|tHank the Cowdog ;|v4 (with the numbering changing for each title)

▼ Personal Author	100	1	Erickson, John R., d1943-
▼ Uniform title	240	10	Hank the Cowdog and murder in the middle pasture
▼ Title	245	10	Murder in the middle pasture / cJohn R. Erickson ; i
▼ Publication info	260		New York : bPuffin Books, c1999.
▼ Physical descrip	300		120 p. : bill. ; c20 cm.
▼ Series	490	1	Hank the Cowdog ; v4
▼ General Note	500		Originally published: Hank the Cowdog and murder
▼ Summary	520		When a calf is murdered, Hank, a wily cowdog and coyotes to find the killer.
▼ Subject term	650	1	Dogs vFiction.
▼ Subject term	650	1	Mystery and detective stories.
▼ Geographic term	651	1	West (U.S.) vFiction.
▼ Subject term	650	1	Humorous stories.
▼ Added author	700	1	Holmes, Gerald L. eill.
▼ Series	800	1	Erickson, John R., d1943- tHank the Cowdog ; v4