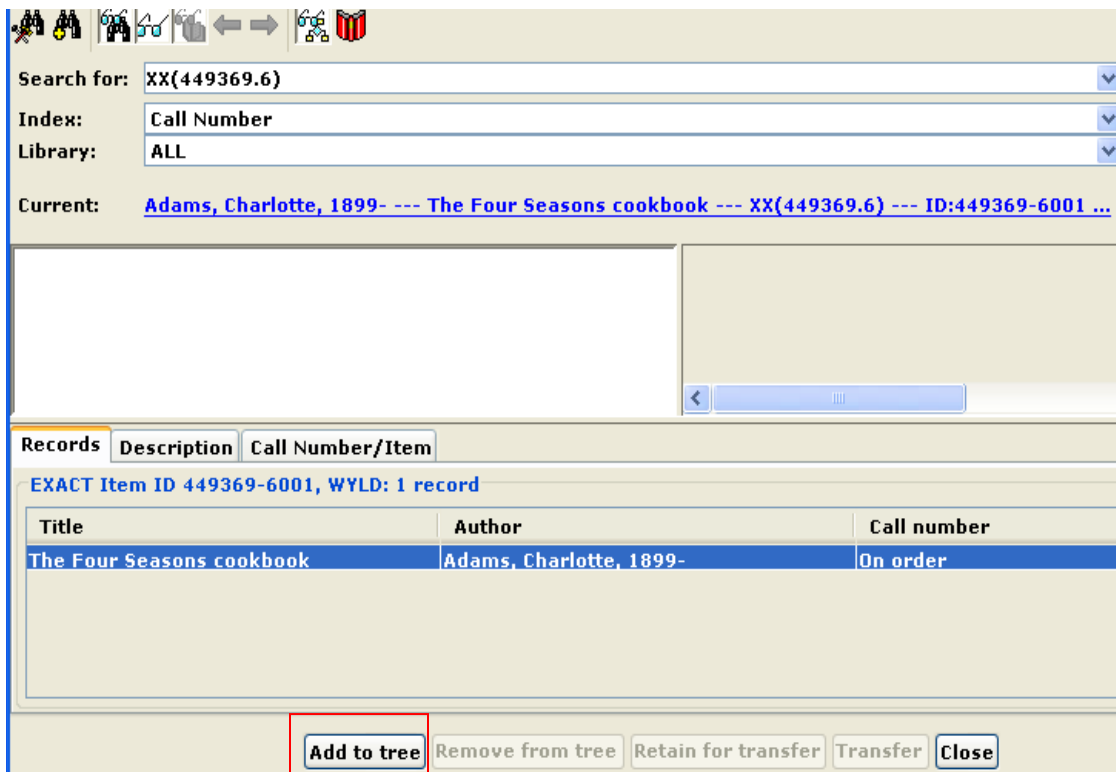


## WYLD TECHNOTES: JavaClient / Cataloging / 2009

### Transfer Barcode from one Call Number to another Call Number on the Same Bibliographic Record

Instructions for transferring barcodes from one call number to another call number on the same bibliographic record.

1) Retrieve the record using the Transfer Wizard found in the grouping of Special wizards in the Cataloging Toolbar. The title will display in the lower third of the screen.



The screenshot shows the WYLD JavaClient interface. At the top, there is a toolbar with various icons. Below the toolbar, there are three dropdown menus: "Search for:" with the value "XX(449369.6)", "Index:" with the value "Call Number", and "Library:" with the value "ALL". Below these is a "Current:" field displaying the record title: "Adams, Charlotte, 1899- --- The Four Seasons cookbook --- XX(449369.6) --- ID:449369-6001 ...". The main area is divided into two panes. The left pane is empty, and the right pane shows a scrollable list of records. The "Records" tab is selected, and the list shows one record: "EXACT Item ID 449369-6001, WYLD: 1 record". The record is displayed in a table with columns "Title", "Author", and "Call number". The first row is highlighted in blue and contains the text: "The Four Seasons cookbook", "Adams, Charlotte, 1899-", and "On order". At the bottom of the interface, there are several buttons: "Add to tree" (highlighted with a red box), "Remove from tree", "Retain for transfer", "Transfer", and "Close".

Title	Author	Call number
The Four Seasons cookbook	Adams, Charlotte, 1899-	On order

The Records tab displays the title entry as shown above.

Click on the Description tab to see the bibliographic description of the highlighted record.


Click on the Call Number/Item tab to see the call numbers and barcodes linked to that highlighted record.

2) Click on highlighted title for the transfer.

3) Click on Add to tree button. The selected record will be entered into the "Tree" in the center portion of the screen.

4) Click on plus sign next to title to expand the title in the Tree to see call numbers/barcodes so call number selection can be made.

Current: [Adams, Charlotte, 1899- --- The Four Seasons cookbook --- XX\(449369.6\) --- ID:449369](#)

 The Four Seasons cookbook - Adams, Charlotte, 1899-

**Records** | Description | Call Number/Item


EXACT Item ID 449369-6001, WYLD: 1 record








Title	Author	Call number
The Four Seasons cookbook	Adams, Charlotte, 1899-	On order

Add to tree | Remove from tree | Retain for transfer | Transfer | Close

5) Click on plus sign next to the selected call number to expand that entry so the barcode associated with that call number displays. \*Double clicking on the call number will also reveal the barcode. \* The plus sign turns into a minus sign.

Current: [Adams, Charlotte, 1899- --- The Four Seasons cookbook --- XX\(449369.6\) --- ID:449369-6001 ...](#)  Browse  Exact

 The Four Seasons cookbook - Adams, Charlotte, 1899-

-  XX(449369.3) - WSL
-  641.5 ADAMS C - SHER
-  641.5 ADA - SHER-TRIV
-  XX(449369.4) - WYLD
-  XX(449369.5) - WYLD
-  XX(449369.6) - WYLD
-  **449369-6001 - 1 - BOOK - STACKS**

Price: \$.00    Item type: BOOK  
 Home location: STACKS    Current location: STACKS  
 Item category 1: none    Item category 2: none  
 Date created: 8/3/2007    Media desk: none  
 Date last charged: NEVER    Previous user ID:  
 Last discharged: NEVER    Last activity: NEVER  
 Date inventoried: NEVER    Total checkouts: 0  
 Times inventoried: 0    In-house uses: 0

**Records** | Description | Call Number/Item

EXACT Item ID 449369-6001, WYLD: 1 record

Title	Author	Call number
The Four Seasons cookbook	Adams, Charlotte, 1899-	On order

Add to tree | Remove from tree | Retain for transfer | Transfer | Close

6) Click on the barcode to be transferred.

Current: [Adams, Charlotte, 1899- — The Four Seasons cookbook — XX\(449369.6\) — ID:449369-6001 — Ctrl#:i9780030802645 — Copy:1](#)

<ul style="list-style-type: none"><li>The Four Seasons cookbook - Adams, Charlotte, 1899-<ul style="list-style-type: none"><li>641.5 ADAMS C - SHER</li><li>641.5 ADA - SHER-TRIV</li><li>XX(449369.4) - WSL</li><li>XX(449369.5) - WSL</li><li>XX(449369.6) - WSL</li><li><b>449369-6001 - 1 - BOOK - STACKS</b></li></ul></li></ul>	<b>Price:</b> \$0.00 <b>Home location:</b> STACKS <b>Item category 1:</b> none <b>Date created:</b> 1/22/2009 <b>Date last charged:</b> Never <b>Last discharged:</b> Never <b>Date inventoried:</b> Never <b>Times inventoried:</b> 0	<b>Item type:</b> BOOK <b>Current location:</b> STACKS <b>Item category 2:</b> none <b>Media desk:</b> none <b>Previous user ID:</b> <b>Last activity:</b> Never <b>Total checkouts:</b> 0 <b>In-house uses:</b> 0
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Records | Description | Call Number/Item |

EXACT Item ID 449369-6001, WSL: 1 record

Title	Author	Call number
The Four Seasons cookbook	Adams, Charlotte, 1899-	On order

Add to tree Remove from tree **Retain for transfer** Transfer Close

7) Click on Retain for Transfer button.

8) Click on Call number in the Tree to which selected barcode will be moved as illustrated below.

Current: [Adams, Charlotte, 1899- — The Four Seasons cookbook —](#)

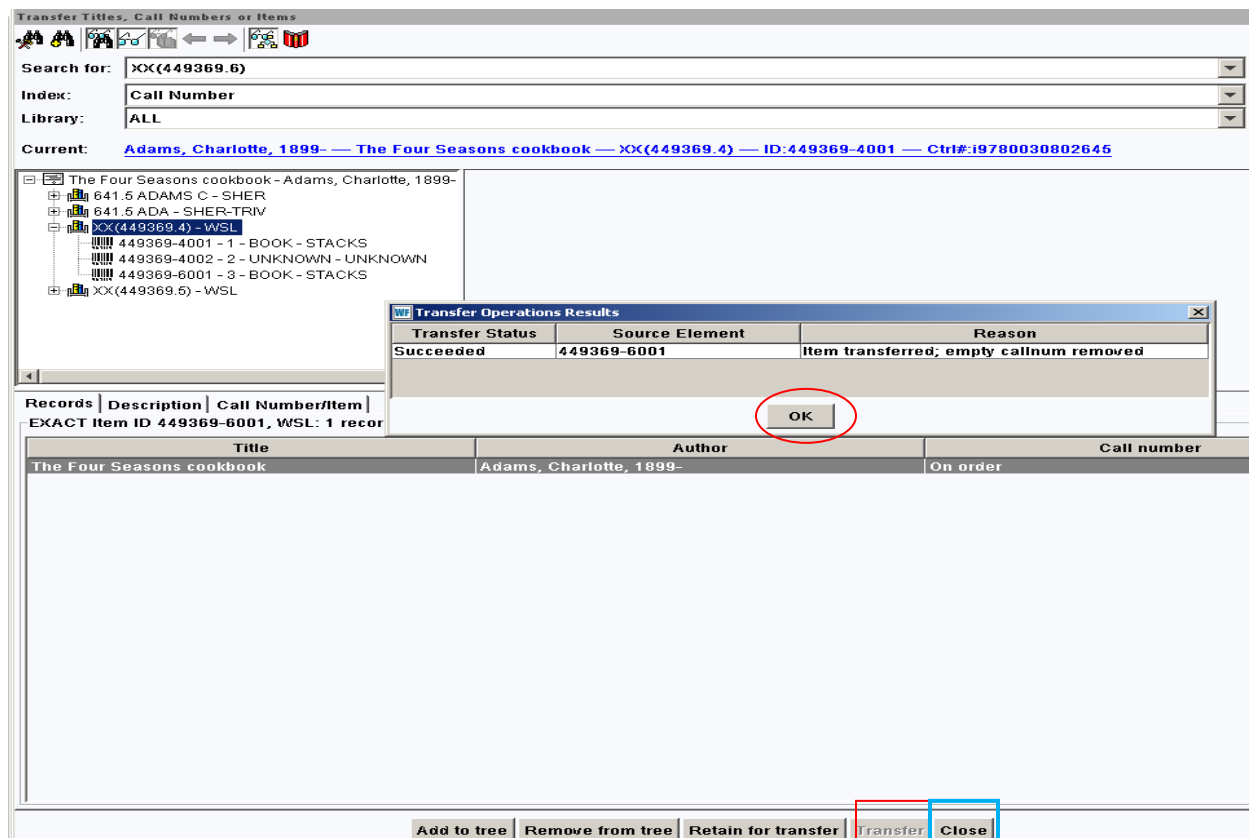
<ul style="list-style-type: none"><li>The Four Seasons cookbook - Adams, Charlotte, 1899-<ul style="list-style-type: none"><li>641.5 ADAMS C - SHER</li><li>641.5 ADA - SHER-TRIV</li><li><b>XX(449369.4) - WSL</b></li><li>449369-4001 - 1 - BOOK - STACKS</li><li>449369-4002 - 2 - UNKNOWN - UNKNOWN</li><li>XX(449369.5) - WSL</li><li>XX(449369.6) - WSL</li><li>449369-6001 - 1 - BOOK - STACKS</li></ul></li></ul>	
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Records | Description | Call Number/Item |

EXACT Item ID 449369-6001, WSL: 1 record

Title	Call number
The Four Seasons cookbook	Adams, Charlotte

9) Click Transfer button to move selected barcode to new call number on the same record. When transfer has been made, the Transfer button grays out.



10) After clicking the Transfer button, "Transfer Operations Results" window will appear with notification status of transfer.

11) Click OK button in "Results" window to close that window.

12) Click Close button to leave the Transfer Wizard.