

# Requirements of statute

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## **W.S. 9-2-1014 Report required with budget request; format and contents of report; compilation of compendium of agency reports; distribution of copies.**

(a) An agency's budget request to the department shall be accompanied by a written, comprehensive report of the programs, objectives, activities and condition covering the previous fiscal period. The report shall be in a format developed by the department, in conjunction with the agency and the legislative service office. Notice of the formal requirements shall be forwarded to each agency no later than July 15 of each year. The report shall detail the fiscal affairs of the reporting agency including receipts and expenditures and make recommendations for improving the agency's programs. The report shall include an annual performance report which provides a means of evaluation of the outcomes included in an agency strategic plan required by W.S. 28-1-115 and 28-1-116.

(b) Upon the receipt of all agency reports, the department shall compile and index the information into a single compendium that will facilitate its use by the governor and the legislature. When preparing the compendium the department of administration and information shall in no manner alter or amend the information received from an agency without the agency's written direction. The report of any agency to the department is available pursuant to the Public Records Act.

(c) The compendium and the state budget document shall be submitted to the governor and to each legislator. Copies of the compendium shall be furnished to the budget division and the state library division within the department, the state auditor, the department of audit and the legislative service office.

## **28-1-115. Submission of state agency plans to legislature; contents; purposes.**

(c) Each agency shall submit by December 1 of each year an annual performance report to the governor with copies to the legislative service office to provide a basis for evaluation of attainment of agency goals and objectives in the agency's plan developed under subsection (a) of this section. The report shall be included as part of the annual report required by W.S. 9-2-1014(a).

## **28-1-116. Continuous planning; performance budgeting.**

(a) On or before July 1, 1995, and by March 31 of each odd-numbered year thereafter, the governor, in consultation with the management council, shall define state goals and objectives in the following areas:

- (i) Education;
- (ii) Regulatory and economic development;
- (iii) Natural resources;
- (iv) Health;
- (v) Human services;
- (vi) Transportation;
- (vii) Public safety and corrections;
- (viii) General government.

(b) As part of the process of consultation with the governor under subsection (a) of this section, the management council shall establish a procedure so that all members of the legislature have an opportunity to review and provide comments to the governor regarding draft goals and objectives submitted to the council. The final goals and objectives defined by the governor as required in subsection (a) of this section shall be distributed to all members of the legislature.

(c) On or before September 1 of each odd numbered year, each agency, as defined under W.S.

28-1-115(f), following an opportunity for public review, shall submit to and have approved by the governor a plan as described by W.S. 28-1-115(a)(ii).

(d) Repealed By Laws 1997, ch. 178, § 2.

(e) When the governor submits the state budget or a supplemental budget as required under W.S. 9-2-1013, he shall also distribute agency plans required under subsection (c) of this section. The budget for each agency shall be performance and program based and shall reflect the goals and objectives specified in the agency's plan.

(f) All dates established in this section or in W.S. 28-1-115 may be extended by the governor.