

Statewide Digitization Committee Meeting

May 27, 2005 7:30-2:00
Holiday Inn, Sheridan

ATTENDEES:

Committee Members: Ara Anderson, Campbell County Public Library; Kevin Anderson, Casper College Library; Frances Clymer, Park County Library; Lori Phillips, University of Wyoming; Mike Roberts, Sheridan Schools; Mark Shelstad, American Heritage Center;
Guests: ; Senator Bruce Burns, Sheridan; Cathy Butler, Sheridan County Fulmer Public Library; Debbie Iverson, Sheridan College Library; Suzanne Leonard, Coordinator, Sheridan County GenWeb Project Web Site and Sheridan County Genealogical Society; Mary Ellen McWilliams, Sheridan County; Dana Prater, Sheridan County Historical Society Museum; ; Karen Woinoski, Sheridan County Fulmer Public Library

AGENDA:

7:30-8:00 Meet and Greet

8:00-9:30 Updates from current working groups

- Scanning and Metadata Standards - Mark Shelstad
- Wyoming Studies Project - Dan Schiedel
- Wyoming Portal - Lori Phillips
- Wyoming Newspaper Project – Lesley Boughton
- Wyoming Thesaurus – Venice Beske

9:30-10:00 Break

10:00-12:00 Planning for next phase

- Selection Policy for portal
- Training
- Preservation
- Pilot Projects
- NDIIP
- Other

12:00 Luncheon with committee and community representatives
Program - Preview of Wyoming Memory portal

NOTES:

Updates from Current Working Groups:

Scanning and Metadata Standards – Mark Shelstad: The working group recommended that the Wyoming Digitization Initiative adopt the “Western States Digital Imaging Best Practices” and the “Western States Dublin Core Metadata Best Practices.” As digitization projects expand in Wyoming and beyond, it will be increasingly important that everyone use the same standards. This allows for greater interoperability between projects. These standards have been posted to the Wyoming Memory portal at <http://www.wyomingmemory.org/project.htm>

Wyoming Studies Project – Dan Schiedel: Dan Schiedel was not able to attend the meeting. He reported via e-mail that a grant proposal was submitted to IMLS earlier this spring for funding of the Wyoming Studies project. The status of the grant will not be known until September. The committee decided to wait until the outcome of the grant is known before moving forward on this project.

Wyoming Portal – Lori Phillips: At the last meeting, the committee decided to support the creation of a portal that would link to digitization projects already completed or underway and information for content providers. The University of Wyoming Libraries offered to create and house the site. The Portal working group decided that the site should be called “Wyoming Memory” to take advantage of the name recognition associated with the Library of Congress’s “American Memory.” The portal was demonstrated and suggestions/comments taken from the audience. Some recommended additions for the “content providers” section included 1) metadata template; 2) suggested hardware and software digitization; and 3) training opportunities. It was also suggested that there be a “site map” for Wyoming Memory.

The next focus for the Wyoming Portal Working Group will be marketing the Wyoming Memory portal. A short article will appear in the current “Wyoming Library Roundup.” Possible contacts/target audiences include schools (superintendents), WEN, Wyoming Education Gateway <http://wyoming.edgate.org/index.php>; AHCC American History Cowboy Coalition

Wyoming Newspaper Project – Lesley Boughton: Lesley reported that Senator Enzi is supporting the earmark grant for the Newspaper project. Some members of the Newspaper Project Working Group will be attending meetings on similar projects this summer.

Wyoming Thesaurus – Venice Beske: The Thesaurus working group has decided to focus on Wyoming geographic names first. The working group will be meeting in July to begin creating the structure of the database for the Thesaurus.

PLANNING FOR THE NEXT PHASE

Selection Policy for Portal –

The State Library will research components for and develop a selection policy for the portal. The policy will be sent to all committee members for comments. Timeline- September 1, 2005

Training

- Training that is available through BCR
- State Library has been asked to create a short 3-hour session on “What’s Digitization all About?”
- A combination of a short session and more extensive training will be developed to be presented to 1) Sheridan and Johnson Counties in early August (Cathy Butler-contact) 2) Campbell, Crook and Weston Counties later in the year (Ara Anderson-contact)
- Follow up training with referrals on Wyoming Memory to 1) experts 2) recommendations for equipment and software
- Audio – Best Practices document should be adopted. When there is need to “digitize” audio materials, there should be a consolidated effort to outsource the work.

Preservation

Issues include decentralized vs. centralized storage; standards for storage format; migration issues. There is a CDP (Collaborative Digitization Project) working group on preservation of which Steve Boss of the University of Wyoming is a member.

Pilot Projects

The possibility of implementing at least one county wide pilot project will be explored over the next few months. Sheridan County has begun county wide planning for digitization and the Statewide Committee will work with the county to assist in this initiative.

National Digital Information Infrastructure and Preservation Program (NDIIPP)

Lesley Boughton reported on this national effort for preservation of digitized content. More information about the program can be found at <http://www.digitalpreservation.gov/>

PREVIEW OF WYOMING MEMORY PORTAL <http://www.wyomingmemory.org/>

Lori Phillips introduced Wyoming Memory.org and took comments and suggestions from the audience.